

#### <u>The Rostra – Blog Submission Guidelines</u>



### 1. Overview

**Editorial team:** The editorial team is made up of Senior Editor, Ella Morgan, Junior Editor, Maariya Daud, Committee Chair, Erika Tsang, and Classics for All Co-Ordinator, Augusta Ivory-Peters.

**Thematic focus:** *The Rostra* is a blog for young people aged 16 to 25 who are interested in the ancient world and/or studying classics.

**Audience:** *The Rostra* is aimed at classicists aged 16 to 25 including sixth form students, university students, and recent graduates. All content should be written with this audience in mind.

Authorship requirements: Any author who wishes to contribute to *The Rostra* must be a member of <u>The Chorus</u>.

**Submissions:** This year, we're taking a new approach to submissions. Instead of rolling submissions, we'll have specific submission periods, each tied to a unique theme. Authors should align their submissions with these themes.

**Editorial process:** All content for *The Rostra* must be approved by the editorial team. The editorial team may provide feedback and revisions as necessary before publishing. Not all proposed articles are accepted for publication.

Accuracy: Authors are responsible for the factual accuracy of their work.

**Plagiarism:** Submissions must be the original work of the author and be appropriately referenced to avoid plagiarism using the MHRA referencing style, which can be found <u>here</u>.

**Posting frequency:** *The Rostra* publishes new content each month, but there is no set posting schedule. Authors should submit articles to *The Rostra* during the specific submission periods.

**Promotion and distribution:** Articles will be posted on *The Rostra*'s <u>webpage</u> and shared on The Chorus' <u>Instagram</u> and <u>Twitter</u>. Authors are encouraged to share their content on social media to help promote the blog and increase its reach.

### 2. Types of submissions

*The Rostra* accepts a variety of submissions from authors, including academic articles, practical advice blogs, creative submissions, and reviews. All content should be relevant to the study of classics and for the blog's audience. It must also align with the stated theme for each submission period.

Content types:

- Creative: poems, stories, alternate histories
- Academic: debates, discussions, analyses, translations
- Reviews: travel diaries, book/ film/ tv reviews
- And anything else you'd love to write!

#### Submissions might include:

- An analysis of a particular aspect of classical literature, culture, or history.
- An opinion piece on current affairs related to classics.
- Personal reflections on studying classics.
- Tips and advice for prospective classics students, including degree and career paths.
- An interview with a schoolteacher, university lecturer, or graduate in classics.
- A creative writing piece, such as a poem, inspired by classical literature or mythology.
- A travelogue of a trip to a place of classical significance.
- A review of a recent academic article or book in classics.

We have a maximum word limit of 1,000 words – but there is no minimum word count. To get a better sense of the articles we publish, visit <u>*The Rostra*</u>.

#### 3. How we review submissions

Although we actively encourage submissions from all members of The Chorus, not all proposed articles are accepted for publication. The editorial team review each submission and assess whether it fits with the blog's theme, tone, and audience. We can't accept every submission so make sure your writing is as professional, engaging, and original as possible. The decision to accept or reject a submission rest with the editorial team.

#### 4. How to submit an article

**Step one – Send a brief outline of proposed article:** To ensure that your work aligns with the blog's theme for the submission period, and to receive feedback before writing the full piece, authors must submit a brief outline of their proposed article. Submitting an outline of your proposed article does not guarantee its acceptance.

Interested authors should send a brief bio, including their name and school/university, along with an outline of their proposed article (200 words maximum) to the editors at <u>chorus@classicsforall.org.uk</u>, copying in Augusta Ivory-Peters at <u>augusta@classicsforall.org.uk</u>.

**Step two – Submit complete article:** If your article meets the blog's requirements, you will be invited to write a complete article to be submitted by an agreed date. Once the article has been written, authors should submit it via email to the editors at <u>chorus@classicsforall.org.uk</u>, copying in Augusta Ivory-Peters at <u>augusta@classicsforall.org.uk</u>.

**Step three – Editing process:** After receiving the article, the editorial team will review it for quality, relevance, and adherence to the blog's guidelines. They may provide feedback and suggested edits to improve the article.

**Step four – Publication:** Once any necessary changes are made, the article will be scheduled for publication on the blog.

# 5. Conventions

- Submissions should be **no longer than 1,000 words in length** but there is no minimum word count.
- Submissions should be made electronically and emailed as an attachment.
- Work should be submitted as a **Word document** (.doc, .docx) or a link to a **Google document**. PDFs will not be accepted.
- Where possible, authors should **use images to make their content visually appealing**. Authors should submit high-resolution images in JPEG or PNG format via email alongside their article. If using images that are not their own, proper attribution and permissions must be obtained.

# 6. Hints and tips

- **Embrace the theme creatively:** Ensure your article responds to the theme for the submission period. Don't be afraid to think outside the box!
- Keep your title brief yet clear: Your title should clearly communicate the topic and essence of your piece to readers in a concise and engaging way.
- Write a strong opening paragraph: Start with a paragraph that grabs the reader's attention and draws them in. This can be achieved using a hook or a compelling statement that sets the tone for the rest of the piece.
- **Provide evidence and examples:** Use facts, statistics, and examples to support your argument and make your article more credible and informative.
- **Keep it concise:** Aim for clear, concise, and compelling writing. Avoid rambling or including unnecessary information.
- **Consider your audience:** Keep your audience in mind when writing your article. Think about what they would be interested in and tailor your article to their needs and interests.